



*uniting central alabama to end homelessness*

*It is the mission of One Roof to equip and empower our community to prevent and end homelessness through advocacy, education and coordination of services.*

**Minutes Membership Meeting January 4, 2018 Cooper Green Health Services**

**I. Welcome and Roundtable Introductions**

**II. Special Topics**

- Point in Time County, January 23-24, 2018
  - General Information & Overview
    - Remember this is how certain populations are funded.
    - The best way to volunteer is as a group i.e. civic group, church group etc.
  - Night Count – Known locations & street team leads
  - Day Count – Known locations
  - Special Populations – Veterans, youth, families, chronically homeless
- Project Homeless Connect, February 24, 2018
  - General Information & Overview
  - Service Provider Forms
  - Legal Pre-registration dates:
    - January 9-8:30 a.m.-1:00 p.m. @ One Roof
    - January 18, 2018, 3 – 6 pm @ Firehouse Shelter
    - February 6, 2018, 8:30 am – 12 pm @ One Roof
  - It is really important to get clients to pre-register because legal help takes the longest time at PHC.
  - Also judges have to pull files so it is really important to pre-register in order to serve clients efficiently.
  - Volunteer Lawyers strongly suggest you encourage your clients to come to the monthly legal clinics.
  - Also going to the monthly clinics help the courts dockets, we want to make sure we are taking care of the resources available.
  - Pre-trial services are about to start at the jail so they are going to secure resources before inmates are released.
  - Municipalities that have been confirmed to participate in PHC-Hoover, Irondale, Fultondale, Tarrant, Vestavia.
  - Volunteer Lawyers are working on obtaining more criminal attorneys for this year PHC.

- Please remember legal services and all the services at PHC have to be for people experiencing homeless. A One Roof team will be there to verify status be available especially for legal services and ids.
- Golden Ticket process will be changing. In the past, there have been golden tickets administered and no clients show up. Those changes will be emailed to agencies and included in the newsletter.
- Your agencies must have your pre-register papers in order to get a booth for PHC.
- Doors will open at 8:00 a.m. and close at 12:00 p.m. Michelle strongly suggests your clients show up early.
- Jefferson County department of health are there to do testing and flu shots.
- We are trying to work on getting the Crisis Center there to work with any clients who have crisis arise during PHC.
- Pastoral care will be there as always. Faith Chapel will supply some pastors. Any other clergy for the faith community are welcome to sign up.
- We will have youth services available at PHC.
- Lawson Cosmetology will be there for haircuts.
- UAB and St. Vincent's will be there for podiatry and wound care.
- Each person is paired with a smiling face. They are trained by Hands On or Faith Chapel. The volunteer stays with the client the entire time.
- Michelle would like to see city council members there to volunteer.
- Courtney stated if you are medical group you will have to eat on stage. Clients will be served first and then volunteers and agencies will be served. Please bring your own snacks if you are a provider.
- Lisa will search for medical alert bracelets for PHC for clients.
- Michelle wants to remind we are not advertising agencies at PHC.
- Emily Cook (United Way)- will be handling media for PHC. (business card insert)
- Michelle wants to remind we need to be careful how we advertise for PHC. We want to make sure we are advertising to people who are experiencing homelessness.
- Dental services will be provided. Because it costs so much to extract teeth onsite, the Jefferson County Department of Health give out vouchers for free dental care for a year. This is for clients who are transitioning.
- The UAB School of Dentistry will be there administrating exams.
- We will have free cell phone services this year.
- DHR will be there for snap but will not be there for jobs program.
- PHC can be advertise during the PIC count.

- PHC is heavily advertise with Church of the Reconciler and our street outreach team will also get the word out.
- Wristbands will be color coded as usual.

### III. Old Business

### IV. Continuum Business

- We have not heard from HUD about funding yet. However, city and county funds have been administered.
- Membership dues are due soon.
- Remember you do not have to be a member to attend membership meetings. If you have an interest in ending homelessness you are welcome to attend.

### V. New Business

- Next Membership Meeting – February 1, 2018, 2 p.m. in 2nd floor cafeteria of Cooper Green Health Services. Topic: TBD.
- Baldwin Properties do have 3-bedroom apartment available.
- Ascension only have 9 clients waiting for housing.
- Hands On will have several volunteer projects for MLK day (January 15) [twilloughby@handsonbirmingham.org](mailto:twilloughby@handsonbirmingham.org) or 205-251-5849.
- Project Homeless Connect (PHC) will take place on February 24, 2018.
- Monthly Legal Help Desk: January 9, 2018 8:30 am - Noon, Located in the One Roof Office, 5th Floor Cooper Green Mercy Health Services. They will also pre-register clients that day if needed.
- If you experience any PromisSE / HMIS related issues, please email the PromisSE team at [promisSE@oneroofonline.org](mailto:promisSE@oneroofonline.org) for assistance.
- **Please let One Roof know what's going on in your agency! Send info, flyers, announcements to [info@oneroofonline.org](mailto:info@oneroofonline.org) to be included in One Roof's weekly newsletter. Remember, One Roof will not send out information for a fundraiser event benefiting a nonmember agency.**