



*uniting central alabama to end homelessness*

*It is the mission of One Roof to equip and empower our community to prevent and end homelessness through advocacy, education and coordination of services.*

**MINUTES Membership Meeting October 1, 2020**  
**WebEx / Virtual Meeting – Recording will be published instead of minutes**

[Meeting Link](#)

[Click Here for WebEx Instructions](#)

**I. Welcome and Roundtable Introductions – [Meeting Sign-In](#)**

- List of attendees will be generated from WebEx in lieu of a sign-in sheet.
- A recording of the meeting will also be posted on One Roof's website.

**II. Special Topics:**

- [Jefferson County Community Development and Workforce Development](#)
  - Valarie Nealey, Talent Sourcing Specialist
- [Recovery Resource Center \(RRC\) / Jefferson County Department of Health \(JCDH\)](#)
  - Leslie Reagan, RRC & Natasha Shumpert, JCDH
    1. The Recovery Resource Center remains open through tele-medicine structure.
      1. Clients can call RRC and speak with a Peer Specialist
      2. They will then complete a short assessment to eligibility/referral
    2. RRC has seen some increase in the number of clients seeking services. They will continue to work with partners across the County to find placement for clients.

**III. Continuum Business**

- [CoC Governance Document](#)
  - This document was reviewed and approved by the CoC Board of Directors. This review by the membership does not require a vote; however, the Board wanted to make sure the information and changes were widely shared.
  - This document will be submitted to HUD for a final review as part of the HMIS Capacity Building Grant.
- Landlord Engagement and possible CoC Housing Specialist Position
  - There was a brief discussion about how a Continuum-wide Housing Specialist position could possibly assist ALL CoC programs in cultivating and maintaining good relationships with private landlords.

- There were no strong objections from partners. However, Michelle offered to let partners email her separately if they have any thoughts or concerns about moving forward with this strategy. This topic will be revisited at a later date.
- Coordinated Assessment Committee and AL-500 HMIS Committee
  - A brief description was provided about each Committee. Those interested in participating in these committees should contact Gordon Sullivan. It is hoped that committee work will begin before the start of 2021.
- Jefferson County Open Season for Program Year 2021 – 2022
  - See announcement in One Roof newsletter for more details.
- Alabama Arise Annual Meeting to be held virtually on October 3<sup>rd</sup>

#### IV. **New Business**

- Next Membership Meeting – November 5, 2020, Location Virtual
- For up-to-date information from partner agencies, please visit the One Roof website at [oneroofonline.org](http://oneroofonline.org)
- Coordinated Assessments are completed between 9AM-4PM Monday through Friday.
- If you experience any PromisSE / HMIS related issues, please email the PromisSE team at [promisSE@oneroofonline.org](mailto:promisSE@oneroofonline.org) for assistance.
- **Please let One Roof know what's going on in your agency! Send info, flyers, announcements to [info@oneroofonline.org](mailto:info@oneroofonline.org) to be included in One Roof's weekly newsletter. Remember, One Roof will not send out information for a fundraiser event benefiting a nonmember agency.**