



uniting central alabama to end homelessness

It is the mission of One Roof to equip and empower our community to prevent and end homelessness through advocacy, education and coordination of services.

MINUTES Membership Meeting May 4, 2017 Cooper Green Health Services

I. Welcome and Roundtable Introductions [Click here](#) for Sign-in Sheet

- Introduction of new One Roof team members, April Moton, Hope May, Mary Beth Gore
 - April and Hope are our newest additions to the One Roof HMIS team.
 - Mary Beth is One Roof's new Coordinated Assessment Specialist.

II. Old Business

III. Continuum Business

- Coordinated Assessment (CA) Implementation Update - Gordon Sullivan
 - Review and approval of latest CA Policies & Procedures -- Vote needed
 - Update: CA in final stages of implementation, bringing in prevention and ESG programs
 - Copies of CA Policies and Procedures distributed
 - HUD has now released CA guidelines, One Roof CA has been following all procedures already, but now we are putting them in writing
 - What's new:
 1. CA looks for programs clients may be eligible for, does not determine eligibility. Client eligibility remains at the project level.
 2. Qualities of CA: we use VI-SPDAT 2.0 as assessment tool
 3. Emergency services do not require CA
 4. Clarifies which programs must go through CA
 5. CA must be easily accessed
 6. CA is Housing First
 7. CA outreach efforts are explained
 8. CA procedure outlined
 9. DV providers do not have to participate in CA as long as they have similar process for coordinated intake
 10. Grievance policy explained
 11. Nondiscrimination statement and ADA Compliance verbiage added
 12. Client privacy statement
 13. Stakeholder feedback will be collected at least on an annual basis

- a. CA workgroup will be formed to gauge process and make suggestions for changes as needed
- 14. Assessor training statement added, rules that would apply if One Roof were to add another access point for CA
- **Motion to approve CA Policies and Procedures draft as presented made by Emily Kelly, Children's Aid Society.**
- **Seconded by Nathan Salter, AIDS Alabama**
- **No abstentions**
- **Motion passed**
- **[Click here](#) for the most up-to-date Coordinated Assessment Policies and Procedures draft.**
- Review and discussion of CA Priorities -- Vote needed
 - Need to break down priorities more, further subdivide broad priorities
 - Cannot use disability as a point of prioritization
 - June 10, 2015 CoC voted to prioritize veterans, families, youth
 - What benchmarks do we want to use for vulnerability?
 - Chronically homeless are still top priority
 - Proposal and Discussion of potential Youth subdivisions:
 1. Prioritize ones with the least shelter/most exposure to elements (from those with no shelter to those with some level of shelter) (18)
 2. Subdivide within age (8)
 - a. age gap is so small in youth it may not be an accurate measure of vulnerability
 3. Participation in foster care system
 - a. Foster care graduates have fewer resources
 - b. More vulnerable than youth the same age because they lack support system, have no understanding of reality
 4. Aged out of foster care vs some participation in foster care
 5. Victims of sexual exploitation, trafficking, survival sex (0)
 - a. High number of victims within youth anyway
 6. LGBTQ community
 - a. Difficult to build trust
 7. Any kind of income (0)
 - a. Cannot ask for housing purposes, but means they can gather some resources
 8. Pregnant and parenting youth

- **Final Youth Priority subdivisions, approved by majority vote.**
 1. **Exposure to elements (sleeping outside)**
 2. **Youngest youth**
 3. **Youngest youth with minor children**
- Proposal and Discussion of potential Family priority subdivisions:
 1. Age of families (elders and very young)
 2. Pregnancy and minor children
 3. Family size (prioritize larger families, 5+ children)
 4. Sleeping outside
 5. Family composition (single parent, 2 parent)
- **Final Family Priority subdivisions, approved by majority vote.**
 1. **Sleeping outside**
 2. **Pregnancy and/or with minor children**
 3. **Age of family (parent(s) under 24 or over 55)**
- Proposal and Discussion of potential Veteran priority subdivisions:
 1. Used all SSVF
 2. Age (under 24, over 55)
 3. Family (especially pregnant or with minor children)
 4. Sleeping outside
- **Final Veteran Priority subdivisions, approved by majority vote.**
 1. **Veteran Families**
 2. **Where they are staying (sleeping outside)**
- CoC Governance Documents - Michelle Farley
 - Review, discussion, approval of amended CoC Governance documents
 - Updates:
 1. Need to add in writing that we have a CA workgroup
 2. Add verbiage responsibility of Board of Directors to oversee CA workgroup
 3. Add verbiage that One Roof will implement and manage CA process and grant
 4. Sub-priorities of vulnerable groups will be added to governance document
 5. Suggested addendum: ESG recipients need to report draw-down information to One Roof on a monthly basis as part of transparency and outcomes

- **Motion to approve amended CoC Governance documents made by Ruth Crosby, First Light Shelter**
- **Motion seconded by Nathan Salter, AIDS Alabama**
- **1 abstention, Hettie Wagner, Shelby Emergency Assistance**
- **Motion Passed**
- Reminder that CoC agencies must use Housing First
 - CoC funded agencies **cannot** have drug screening as part of programs
 - Chronically homeless must be housed first
 - No one can go into a HUD-funded unit (except emergency shelter) unless they have gone through CA
- Time for Ruth Crosby and Larry Dancy to roll off Board
 - 3 volunteers needed for nominating committee
 1. Alice Westery, Youth Towers
 2. Hettie Wagner, Shelby Emergency Assistance
 3. Val Green, Firehouse Ministries

IV. New Business

- 2 On-Call Housing Monitor II positions available at Salvation Army
- One Roof hiring street outreach team
 - Wish list includes:
 - Veteran
 - Classically trained social worker
 - Peer
- Project Independence has 2 beds available (16-21, pregnant or parenting, homeless)
- AIDS Alabama has new partnership with 1917 clinic
 - Any HIV+ individual in need of emergency assistance
 - Must have referral from 1917 clinic
- Next Membership Meeting – June 1, 2017 2 p.m. in 2nd floor cafeteria of Cooper Green Health Services. Topic: TBD.
- **REQUIRED** CoC Performance Meeting -- May 10, 2017, 8:30 a.m. - 10:30 a.m. in 2nd floor cafeteria of Cooper Green Health Services. All CoC funded programs are required to attend. Please bring your latest APR for review.
- Project Homeless Connect Monthly Legal Help Desk: June 6, 2017 8:30 am - Noon, Located in the One Roof Office, 5th Floor Cooper Green Mercy Health Services.
- If you experience any PromisSE / HMIS related issues, please email the PromisSE team at promisSE@oneroofonline.org for assistance.

- Have a topic idea for a membership meeting in 2017? Please email Gordon Sullivan at gordon@oneroofonline.org with your suggestions or comments.
- Please let One Roof know what's going on in your agency! Send info, flyers, announcements to info@oneroofonline.org to be included in One Roof's weekly newsletter.