

Membership Meeting Minutes

CoC Membership Ranking and Scoring | September 7, 2017 at 2pm

Cooper Green Mercy Health Services Birmingham, Alabama

- Welcome and Introductions: [Click here for Sign In Sheets](#)
 - The meeting was called to order by Val Green at 2pm with 47 members present
- What are Confidentiality requirements?
 - The CoC Program Interim Rule gives CoCs authority over and responsibility of HIMS. As a result, data ownership questions are to be addressed by the CoCs through any HMIS governance policies.
 - The Region-wide HMIS policies dictate that an agency's data will ONLY be released in aggregate and not released, even in aggregate, to third parties without permission by the Lead Agency.
 - This basically means that there can be NO RELEASE of client identifying information to any third party unless it is specifically authorized by One Roof. One Roof does not intend to authorize the release of client identifying information to any third party unless it is under exceptional circumstances (coroners are exceptional circumstances).
 - Funders requesting personally identifiable information should be directed to contact One Roof.
 - If any funder expresses concern for duplicate services as reasoning for requesting personally identifiable information then they should be informed that HMIS automatically addresses this issue.
 - Any agencies with third party agreements, such as Medicaid billing, are allowed to share information as necessary with the third party organization.
- Important information from the FY 2017 NOFA - Michelle Farley, One Roof
 - Tier 1: \$8,128,343 and Tier 2: \$518, 831
 - Will the CoC choose to reallocate any projects?
- What is the Continuum Reallocation Process
 - All renewal projects will be reviewed using the listed criteria
 - Membership and Board Ranking Committee will vote to reallocate (or not) any underperforming projects. Membership vote will count as 30% and CoC Board of Directors vote will be 70%. Val Green and Jeff Bowman are excluded from voting as Board members, but will participate in the Membership process.
 - Membership and Board Ranking Committee will vote to reallocate (or not) any project funding left unspent and returned to HUD.
 - HUD has provided the option to reallocate underperforming projects in order to either expand existing projects or create new ones.
 - No agencies have requested reallocation of funds this year.
 - Recommendations for reallocated funds must be approved by the Board
 - Does the Membership vote to look at renewals for reallocation purposes?
 - Vote: no
- Review of current projects and outcomes

- Older programs may not appropriately reflect the percentage of chronically homeless clients served due to an HMIS error that counts length of time in services against length of time experiencing homelessness
- The high percentage of clients entered in programs for a year or longer both positively and negatively impact agencies because while ensuring stability of clients is prioritized, the lack of turnover for new clients impacts agency outcomes.
- Coordinated assessment and the implementing of street outreach programs have contributed to this year's increase of clients served directly from the streets. The overall percentage of clients served directly from the streets or emergency shelter should increase next year also.
- Presentation of new projects
 - Nathan, AIDS AL projects for Transclusive expansion in order to double the availability of spaces due to high demand from the high risk population served and Blended TH/RRH for youth who are unable or uncomfortable with entering the existing emergency shelters - a building is already in place for this potential program and expansion would provide RRH services to clients
 - Question: When will Dedicated PLUS be made available to agencies? Michelle - Most likely, it will be made available when new grant contracts are accepted, but clarification from HUD is necessary to confirm.
 - Agencies with 5%+ on Timeliness (amount of time between services and data entry into HMIS) will be negatively impacted next year. The amount of time allowed between client interaction and data entry is 24 hours or less. Backdating client information does not improve Timeliness percentage.
 - Measurements for clients with felonies served may be included in future outcome reports.
- One vote per current member agency; ballots MUST be signed and dated to be valid; results of final ranking to be released Tuesday, September 12, 2017
- Anything else?
 - Salvation Army will have an open house for its new facility on Tuesday, September 12 at 3-6pm, located at 2016 26th Avenue N
- Next Membership Meeting Thursday, October 5, 2017